From: Dibblee, Seth [Dibblee.Seth@epa.gov]
Sent: 5/28/2021 4:43:13 PM
To: Antonio Castro-Escobar - MDARD [escobara@michigan.gov]; burkmanc@michigan.gov; Garret Creason [gcreaso@purdue.edu]; saxtong [saxtong@purdue.edu]; Jessica Pruett - MDARD [pruettj@michigan.gov]; Jessica Tolifson [Jessica.Tolifson@whiteearth-nsn.gov]; Jill Hoskins - WDATCP [jill.hoskins@wisconsin.gov]; Jill Patterson - ODA [japatterson@agri.ohio.gov]; Joe Becovitz - OISC [becovitz@purdue.edu]; Kern, Kevin (MDARD) [kernk@michigan.gov]; Reed, Leo A [reedla@purdue.edu]; Linda Kastorff - WDATCP [linda.kaststorff@wisconsin.gov]; McCloskey, Mark D - DATCP [mark.mccloskey@wisconsin.gov]; Ajayi, Olafimihan [olafimihan.ajayi@illinois.gov]; Wan, Ping [wanp@purdue.edu]; Reneé Keezer - White Earth [renee.keezer@whiteearth-nsn.gov]; Personette, Robby E - DATCP [robby.personette@wisconsin.gov]; Robert Pigg - MDARD [piggr@michigan.gov]; Ryan King - ODA [ryan.king@agri.ohio.gov]; Moss, Suzanne [suzanne.moss@illinois.gov]
CC: Beaver, Brad [brad.beaver@illinois.gov]; scottde@purdue.edu; Verhougstraete, Brian (MDARD) [verhougstraeteb@michigan.gov]; Ende, Stephanie (MDA) [Stephanie.Ende@state.mn.us]; Matthew.Beal@agri.ohio.gov; Lori Bowman [Lori.Bowman@Wisconsin.gov]; Baumgartner, Donald [baumgartner.donald@epa.gov]; Bouche, Angela [bouche.angela@epa.gov]; Calvo, Estrella [calvo.estrella@epa.gov]; Capiro, Mirtha [capiro.mirtha@epa.gov]; Martig, Anton (Tony) [martig.anton@epa.gov]; Mysz, Amy [mysz.amy@epa.gov]; Niess, Claudia [niess.claudia@epa.gov]; Rittenhouse, Susan [Rittenhouse.Susan@epa.gov]; Robinson, Martha [robinson.martha@epa.gov]; Swenson, Thomas [Swenson.Thomas@epa.gov]
Subject: FW: FY 22 FGD Update and Master User &, Quick Reference Guides
Attachments: FGD Quick User Guide - Grantee (Guidance Activity Updates)_v1.0.docx

Importance: High

[NOTE: This message is being sent to all the CDX/FGD users with the role "Grantee for Region 5," and copied to the CDX/FGD users with the role "Regional Project Officer", as well as the state pesticide program managers; please let me know if my mailing list is incorrect. Thanks!—sd]

Hello, everyone:

After several weeks of technical trouble, the FIFRA Grants Database (FGD) in CDX is now ready for your FY2022 workplans. See the message from Sandra O'Neill in OCSPP below. Thank you for your patience!

For those of you who will enter single year workplans or the first year of a multiyear workplan, you can start by clicking "Add Grant" from the FGD Grant Home Page, and specifying the start date, i.e., 10/01/2021, and the number of years and the system will create the grant framework for you using the new Cooperative Agreement Guidance for FY2022-2025. When you click on "Review" for the first Budget Period (i.e., 10/1/2021 through 9/30/2022) you will have a one-time opportunity to copy your FY2021 activity descriptions into FY2022, then you can modify them as needed. However, if you are entering your first-ever workplan in CDX/FGD, this feature won't be available to you (but it will for FY2023 and beyond).

For those states that already have multi-year workplans in CDX/FGD (Ohio, for instance); you will see banners and buttons to identify guidance activities that have changed for the FY2022 budget period in your workplan, as compared to prior years. The details are described in the Quick User Guide attached. The "Accept Changes" button makes the notification banner disappear, and has no other function in FGD.

In either situation, use CDX/FGD to generate a *draft* FY2022 workplan to attach to your grant application in https://www.grants.gov. We can finalize it as we typically do before the award is made (typically in August). Please contact me or your Technical Contact for a refresher on printing your workplan from CDX/FGD (the system generates a *.pdf file that can be saved and attached to the online application).

Application deadline: **The application deadline remains Tuesday, June 8, 2021.** However, if you need more time to enter and print your draft workplan in CDX/FGD on account of the delay in this technology, **please notify Project Office Martha Robinson and your Technical Contacts for a short extension, if needed.**

If you would like a short tutorial or some interactive troubleshooting with CDX/FGD, please contact me and your technical contacts to set up an online meeting in MS Teams. If there is enough interest, we can set up a webinar for multiple states to get a refresher in the new format. I am happy to answer any CDX/FGD questions or troubleshoot problems with you.

Thanks again for your patience with CDX/FGD, and your willingness to generate your workplans with this tool.

Best,

sd

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From: ONeill, Sandra <ONeill.Sandra@epa.gov>
Sent: Thursday, May 27, 2021 9:19 AM
To: FIFRA Regional Supervisors <FIFRA_Regional_Supervisors@epa.gov>; FIFRA Regional Contacts <FIFRA_Regional_Contacts@epa.gov>
Cc: Buster, Pamela <Buster.Pamela@epa.gov>; Demorest, Allen <Demorest.Allen@epa.gov>; Dibblee, Seth <Dibblee.Seth@epa.gov>; Ambrosino, Helene <Ambrosino.Helene@epa.gov>; Picone, Kaitlin <Picone.Kaitlin@epa.gov>; Wire, Cindy <Wire.Cindy@epa.gov>
Subject: FY 22 FGD Update and Master User &, Quick Reference Guides

Good morning all,

The FY22-25 FIFRA Cooperative Agreement changes have been loaded into the FIFRA Grant Database. Please feel free to instruct your grantees to create their FY22 workplans. For grantees that have already created draft workplans, they may hit the "Accept Change" button in the banner appearing for guidance activities that have been updated with the FY22-25 changes. Attached again for your reference, are user guides providing information on the banners, one for Administrators (RPOs) and one for grantees. The FGD Master User Guide is also re-attached.

For your information, we've become aware of a glitch where "Accept change" banners may appear in FY18-21 workplans indicating a change was made. However, no changes have been made to FY18-21 workplans, and the contractor is fixing this glitch.

Many thanks to all for your patience and questions, and please feel free to contact me.

Many thanks also to the FGD Team – Allen Demorest, Seth Dibblee, and Pam Buster!

A great Thursday and upcoming Memorial Day weekend to all,

Sandra O'Neill

AAPCO/SFIREG Project Officer and EPA Region and State Liaison
Environmental Protection Agency
Office of Chemical Safety and Pollution Prevention
Office of Program Support
Mission Support Division
Intergovernmental & Community Relations Branch
919 323 7926

From: ONeill, Sandra
Sent: Wednesday, May 19, 2021 8:47 AM
To: FIFRA Regional Supervisors <FIFRA_Regional_Supervisors@epa.gov>; FIFRA Regional Contacts <FIFRA_Regional_Contacts@epa.gov>
Cc: Buster, Pamela <Buster.Pamela@epa.gov>; Demorest, Allen <Demorest.Allen@epa.gov>; Dibblee, Seth <Dibblee.Seth@epa.gov>; Ambrosino, Helene <Ambrosino.Helene@epa.gov>; Picone, Kaitlin <Picone.Kaitlin@epa.gov>
Subject: FY 22 FGD Update and Master User &, Quick Reference Guides

Greetings all,

At today's OCSPP/OECA/Regions Monthly call, we'll provide an update on the status of the FY22-25 updates in the FIFRA Grant Database. In short, the contractor has had technical challenges in FGD which has delayed loading the FY22-25 changes and we have a meeting with them this AM to get a status update. I may have more by the monthly call today.

Regarding grantees who are asking to create a draft workplan for submission to grants.gov, we suggest grantees go ahead and create a draft FY22 workplan in FGD. That workplan will be based on the FY18-21 guidance; however, when the updates are deployed in FGD (soon), the workplans will automatically be updated with the changes and RPOs and Grantees alike will see a banner that informs them that there has been a change made to a guidance activity. The changes that will be updated, are the same changes seen in the FY22-25 FIFRA Cooperative Agreement Guidance. For more information on the banner (screenshots and instructions on accepting), please see that attached FGD Quick User Guides, one for Administrators (RPOs) and one for grantees.

Additionally, we're sharing the updated FGD Master User Guide which is also available in FGD, in the Help Menu drop down (pictured below):

EPA Grant No. 99733113

Fifra Grant Database User Guide

State Oversight Resources and Guidance Documents

Point of Contact: Tim
Creger

Agreement Ty
PPG

EPA Grants Forum List

Pesticide in Water – POINTS

Certification and Training – CPARD

Budget Period	Budget
Budget Period 1	10/1/201
Budget Period 2	10/1/201
Budget Period 3	10/1/201

To report an issue with the portal, contact the
CDX Help Desk (8:00 am – 6:00 pm EST/EDT,
M-F) at Toll-Free: (888) 890-1995 or
International: (970) 494-5500, send an email to
helpdesk@epacdx.net, or use the chat feature
(accessed from the Contact Us page in CDX).

Thank you for your patience as we finalize the FY22-25 FIFRA Cooperative Agreement Guidance in the FIFRA Grant Database and talk to you soon!

Best,

Sandra O'Neill

AAPCO/SFIREG Project Officer and EPA Region and State Liaison
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919 323 7926